



# Guru Nanak Academy

V.P.O. PartapPura, Distt. Jalandhar  
(Permanent Recognition:- Punjab Education Department  
SSA/RTE/PHL/10/2021-2024 (India))

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## CERTIFICATE

It is certified that the school has formed a Parents Teacher Association which helps in the growth of the school.

The list of PTA member and its constitution is enclosed here with.

S.No	Name	Designation	Address
1.	Gurpreet Singh	President	Vill Aujla Jalandhar
2.	Mandeep Kaur	Headmistress	Ashok Vihar Phagwara
3.	Jaswinder Kumar	Secretary	Vill Darapur jal.
4.	Pushpa	Joint Secretary	Vill Mehsampur Jalandhar
5.	Harjinder Singh	Treasurer	Vill Partabpura Jalandhar
6.	Tej Pal	Parent Member	Vill Bhaini Jalandhar
7.	Harjit Singh	Parent Member	Moh.Ravidaspura Akalpur Road
8.	Gopal Krishan	Parent Member	Vill Mehsampur Jalandhar
9.	Ranjit Singh	Parent Member	Vill Aujla Jalandhar
10.	Bachitar Singh	Parent Member	Vill Pasla Jalandhar
11.	Reena Kumari	Teacher Member	Vill Sangowal Jalandhar
12.	Seema Rani	Teacher Member	Vill Darapur Jalandhar

*Harjinder Singh*  
Managing Director  
Guru Nanak Academy  
Partabpura (Jalandhar)

Principal *[Signature]*  
GURU NANAK ACADEMY  
V.P.O. Partappura (Jalandhar)

## Constitution of Parents & Teacher Association

### Name:-

The association of the Parents and Teacher of the school shall be known as the Parents & Teachers Association **Guru Nanak Academy V.O.P Partap pura Distt.Jalandhar**

### AIMS AND OBJECTIVES:-

The aims and objectives of the parents Teacher's Association will be:-

1. To make parents share the responsibilities along with the teachers for educational moral, social and physical development of the children and the betterment of the school.
2. To forge better understanding through exchange of mutual views between the parents and teachers regarding the educational and connected problems.
3. To help and aid the needy students.
4. Any other purpose beneficial to the student's community or the school.

### MEMBERSHIP:-

The membership of the association shall be open to all the parents of the students and the members to the staff of the school, subject to his/her signing the prescribed pledge.

### OFFICE BEARERS:-

The following shall be the office bearers of the association:-

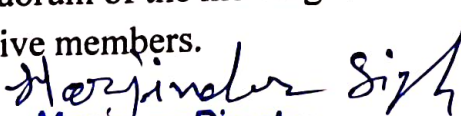
1. President
2. Vice President
2. Secretary

### TERM OF OFFICE:-

The office bearers and members of the Executive shall hold office till next election is held which be held in the month of may every year.

### QUORUM OF MEETINGS:-

The Quorum of the meetings of the executive committee shall be 1/3 or the total executive members.

  
Managing Director  
Guru Nanak Academy  
Partabpura (Jalandhar)

  
Principal  
GURU NANAK ACADEMY  
V.P.O. Partappura (Jalandhar)



### DIS -QUALIFICATION:-

Any members of the executive committee who absent for the three consecutive meetings shall cease to be member. Information to this effect shall be conveyed to the member concerned under postal certificate.

### FILLING OF THE VACANCIES:-

Any vacancy in the executive committee may be filled by the members of the committee, out of the members of the association with the consent of the president.

### MEETING OF THE EXECUTIVE:-

Ordinary meetings of the executive committee will be held on the second Saturday of each quarter. Any extra-ordinary meetings of the executive may be called by the secretary with the approval of the president for any urgent matter or business. The ordinary and extra ordinary meeting of the executive will be held as and when required.

### MEETING OF THE GENERAL BODY:-

The meeting of the general body of the association shall be held at the time of elections. Meeting is called by the secretary with the approval of the president as well, if required.

### DECISION IN MEETINGS:-

Decision in meeting of the executive and general body shall by majority of votes. In case of a tie, President shall have a casting vote.

### FINANCES:-

The funds shall be raised through:-

1. The subscription
2. Donations

### OPERATION OF FUNDS:-

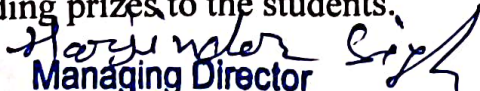
The funds will be operated jointly by the secretary and counter signed by anyone of the following three office bearers President , Vice. President, Treasurer.

### EXPENDITURE:-

1.The funds will be utilized for:-

Helping the brilliant student in the form of fees, purchase of books or other requirements of necessity. This will be subject to the approval of the executive on the recommendation of the principal.

2.Awarding prizes to the students.

  
Managing Director  
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Partabpura (Jalandhar)

  
Principal  
GURU NANAK ACADEMY  
Partappura (Jalandhar)

AMENDMENT OF THE CONSTITUTION:-

Any amendment of the constitution shall be made in the general meetings only by majority of votes but the total votes in favor of amendment must not less than  $2/3^{\text{rd}}$  of total membership of the association.

*Harjinder Singh*  
Managing Director  
Guru Nanak Academy  
Partabpura (Jalandhar)

Principal *W. Nam*  
GURU NANAK ACADEMY  
P.O. Partappura (Jalandhar)

## AIMS AND OBJECTIVES OF PARENT TEACHING ASOCIATION

1. To call meetings of the general body once in a year.
2. Members of the executive will meet once in a quarter.
3. The President has the power to call emergency meeting with the consent of the executive members.
4. To watch discipline amongst the students.
5. To see development of the school.
6. To help school administration is arranging school function, cultural program educationist's lectures.
7. To pass and implement rules and regulations for the welfare of the students.
8. To raises funds for awarding scholarship to deserving students.
9. To make efforts to meet the needs of students as well as school.
10. Community service in case of any natural calamities.
11. To arrange education tours during school holidays for the benefits of the school.
12. Provision of proper workshop for SUPW/hobbies extra.

*Harjinder Singh*  
Managing Director  
Guru Nanak Academy  
Partappura (Jalandhar)

Principal *Waw*  
GURU NANAK ACADEMY  
V.P.O. Partappura (Jalandhar)